

Southern Comfort Gaited Drill Team, Inc. doing business as
Southern Comfort Gaited Horse Club

BY-LAWS

ARTICLE 1 - NAME

The name of the association shall be the Southern Comfort Gaited Drill Team, Inc. doing business as Southern Comfort Gaited Horse Club (hereafter, the Corporation).

ARTICLE 2 - PURPOSE

This Corporation is organized exclusively for pleasure, recreation and similar non-profitable purposes. Ownership of a horse is not required.

- 1) Promote the versatility of all the gaited horse breeds in various activities.
- 2) Provide drill activities.
- 3) Sponsor club trail rides and social activities.
- 4) Promote good equitation skills through clinics and education.

ARTICLE 3 - MEMBERSHIP

Membership in the Corporation shall be open to all upon receipt of their signed application, liability waiver and dues. If younger than eighteen, they must submit a liability waiver signed by their parent or legal guardian.

- 1) Dues: Membership dues shall be determined at the November general membership meeting. Membership fees shall be due in January of each year and become delinquent in March. Members whose dues are unpaid by the March meeting shall no longer receive club announcements or attend Club activities. Members in default may rejoin again immediately once dues are paid.
- 2) Application: These may be mailed as directed on the application form, or presented to an officer at a regular meeting. Membership is not transferable. New members joining after September 1st shall be prorated at 30% of the normal annual fee for the remainder of that calendar year.
- 3) Drill Team: Riders are required to sign a letter of commitment addressing practices and performances. New members will practice with the team prior to becoming a formal member. The Drill Coach will have sole discretion whether the horse or the rider participates.

ARTICLE 4 - ELECTION OF OFFICERS

The officers of the Corporation shall be elected from the membership and shall consist of President, Vice President, Secretary and Treasurer. They shall be elected by secret ballot and serve for a period of two years.

- 1) The Board will accept nominations for any upcoming or desired positions at the end of the year. The election shall be held via email during the beginning of the next year.
- 2) Newly elected Officers shall take office immediately after the election.
- 3) The Officers and the Webmaster will have their annual dues waived for the duration of their term of office.
- 4) Officers shall be active, riding members of the Club.
- 5) Officers shall serve no more than two consecutive terms.

ARTICLE 5 - DUTIES OF THE OFFICERS

The President shall:

- 1) Preside at all meetings of the members and have general charge over the affairs of the association and appoint committee chairs as needed.
- 2) Is an ex-officio member of any committee.
- 3) Support the process of receiving all liability waivers from members.

The Vice President shall:

- 1) Perform the President's duties in the case of the absence or disability of the President; and assist the President in their duties.
- 2) Be in charge of all club accessories.

The Secretary shall:

- 1) Record and distribute the minutes of all meetings to the membership. Provide notice of meetings to the membership as requested by the President.
- 2) Have custody of records, and papers of the Corporation, except those in the custody of the Treasurer.

The Treasurer shall:

- 1) Keep a record of all monies of the Corporation. Deposit funds in the name of and to the credit of the Corporation.

- 2) Pay all bills and accounts as authorized. Purchases over \$50 by any member must be pre-approved.
- 3) Collect the signed liability wavers from each member with their annual dues.
- 4) File the "Annual Report" for the Corporation with the State of Idaho along with any federal forms required.
- 5) Update the Corporation's liability insurance each year by reviewing any policy changes and allowing the membership to approve.

ARTICLE 6 - BOARD OF DIRECTORS

The Board of Directors shall be the governing body of the corporation and shall consist of the current elected Officers and can include the retiring President. They shall serve for one term, or until their successor has been elected.

The Board may meet prior to the monthly meeting to discuss agenda and carry out duties of the corporation. The Secretary will keep minutes of these meetings.

If the President position becomes vacant, the Vice President will assume the role until the next election. All other vacancies will be filled by nominations and secret ballot elections.

The Board shall coordinate having the books audited every other year and shall report their findings to the membership.

ARTICLE 7 - MEETINGS

The general meetings of the Corporation are held monthly, unless otherwise decided by the members. Special meetings may be called by the President with notice provided to all current members.

There must be a quorum of three members plus two officers present before a legal meeting can be held. For in-person elections, there must be a quorum of five members plus two officers present.

ARTICLE 8 - COMMITTEES

The President may appoint committees to promote the objectives and interests of the Corporation. A committee chair is responsible for reporting to the membership any guidelines about such activities and a summary following the event. If the committee chair is unable to attend the function, they shall appoint another to assume responsibility for the function.

ARTICLE 9 - PARLIAMENTARY AUTHORITY

Roberts Rules of Order shall prevail at all meetings.

ARTICLE 10 - AMENDMENTS

These By-Laws may be amended, or new By-Laws adopted, by a two-thirds majority vote of the members present. Proposed amendments shall be submitted to the Secretary and communicated to the membership and discussed for two successive regular meetings before a vote can be taken.

ARTICLE 12 - CONDUCT

All members of the club shall uphold the dignity and maintain the respect of the club at all times. Conduct of every member shall be appropriately representative of the club’s professionalism.

Any horse or human displaying unsafe behavior during a club activity may be dismissed by the activity chair person. All members should use safe trail riding etiquette as adopted by the Club and should read the document on the club’s website.

ARTICLE 13 - SPECIAL PROVISIONS

All members, whether present or absent at the time of acceptance of these By-Laws, shall immediately become subject to the provisions herein.

In the event the Corporation has no participation and dissolution is discussed, there shall be two successive meetings (in person or virtual) with a two thirds majority vote to disband. Any assets of the corporation shall be sold and all monies donated to another horse-related group, voted on by remaining members.

ARTICLE 14 - CERTIFICATE OF ADOPTION

The undersigned, hereby certify these By-Laws were regularly adopted on

_____, 2023.

President: _____

Vice President: _____

Secretary: _____

Treasurer: _____